

**Madison City Council Meeting
Wednesday, June 3 @ 5:30 pm
Agenda**

- A. Lord's Prayer/Pledge of Allegiance
- B. Calling of Roll and notice of absentees
- C. Reading, approving, correcting or disposing of minutes from prior meeting
- D. Presentation of petitions, memorials, remonstrance's, introduction of motions and guests
 - Guest Speaker-Representative Randy Frye
- E. Resolutions or bills
 - Resolution 2020-___: Reaffirming Its Commitment to Promote a Diverse & Inclusive Community
- F. Reports, recommendations and other business from standing/select committees of the city council
- G. Reports of City Officials (written reports submitted)
 - Chief of Staff Mindy McGee
 - Police Department Chief John Wallace
 - Parks Director Seth Pennington
- H. Bills on third reading
- I. Bills on second reading
- J. Miscellaneous
- K. Public Comments
- L. Mayor's Comments
- M. Next Council Meeting Tuesday, June 16, 2020 @ 5:30 pm.
- N. Motion to Adjourn

COMMON COUNCIL

MAY 19, 2020

For historical purposes, this was the fourth Common Council meeting held by Zoom Technology due to the Covid 19 pandemic.

The Common Council of the City of Madison, Indiana, met in regular session at 5:30 P.M. at City Hall and by Zoom, 101 W. Main Street.

Mayor Courtney opened the meeting with the Lord's Prayer followed by the Pledge of Allegiance to the Flag.

Present: Thevenow, Creech, L. Dattilo, Chatham, Rumpy, Bartlett, and D. Dattilo (7-0).

MINUTES:

Rumpy made a motion to approve the May 5, 2020 minutes, seconded by Bartlett. All in favor, motion carried (7-0).

PROCLAMATIONS:

Mayor Courtney made a Proclamation honoring National EMS week for May 17-23, 2020.

MISCELLANEOUS:

D. Dattilo reported that this coming weekend the Fair Play Fire Company is having their fish fry from noon until 4:00 PM and it will be for carryout only for safety reasons. The proceeds will be used to support local businesses.

Mayor Courtney mentioned that the Salvation Army will be having their second food drive this Friday from 2:00-4:00 PM. They have approximately 800 boxes of food to give away.

Chatham reported that the Jefferson County Board of Tourism is forming a sports commission to work throughout the city and in coordination with the county and Hanover College to promote all of our sports facilities and to work in conjunction with Visit Madison moving forward. This will market Madison and its tournament capabilities.

Clerk Treasurer Berry mentioned that the Main Street program is taking donations to help downtown businesses with their rent and that the Venture Out Business Center has a similar program for the hilltop.

MAYOR'S COMMENTS:

Mayor Courtney reported that there were no public comments submitted for this meeting. The inter-local agreement with the County was passed in its final phase of approval with the County Council last Wednesday regarding the cooperative usage of the new public safety tax fund. Courtney has as one of his goals a substance abuse program with the fund as well as historic preservation and economic development. At the Board of Public Works meeting on Monday the

RESOLUTION NO. 2020-_____

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF MADISON, INDIANA
REAFFIRMING ITS COMMITMENT TO PROMOTE A DIVERSE AND INCLUSIVE
COMMUNITY**

WHEREAS, the City of Madison believes it is vital to embrace the principles that support a diverse and inclusive community free of discrimination, bias, bigotry, hate and prejudice toward anyone; and

WHEREAS, in 1968 the Common Council has previously passed Ordinance 1968-2 (2017—18 as amended) which created the Commission on Human Relations recognizing the importance of community collaboration and engagement and setting forth a prohibition against discrimination in the sale or rental of housing making it, among other things, unlawful to discriminate against any person because of race, color, religion, sex, disability, familial status, national origin, sexual orientation, gender identity, or age; and

WHEREAS, the same ordinance reaffirmed the duties of the City of Madison Commission on Human Relations to include (a) investigating incidents of division and conflict based upon discrimination and to seek to correct the same by recommending appropriate action and (b) conducting educational and other programs that will increase good will among inhabitants and visitors of our community to assure equal opportunities in all phases of community life; and

WHEREAS, the membership of the Commission on Human Relations consists of nine volunteers appointed by the City of Madison Mayor who broadly represent the religious, racial, ethnic, economic, educational, and political groups in the community: and

WHEREAS, the City of Madison has always prided itself on being a diverse, inclusive, and welcoming community to its citizens and tourists guests by inviting all people no matter their race, gender, or nationality to come and enjoy all of the wonderful things that Madison has to offer.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MADISON, INDIANA THAT THE CITY OF MADISON STRONGLY CONDEMN ANY FORM OF DISCRIMINATION, BIAS, BIGOTRY, PREJUDICE, AND HATE AGAINST ANY PERSON(S) OR GROUP OF PERSONS AND PLEDGE TO ENSURE THAT OUR IDENTITY AS A DIVERSE AND INCLUSIVE COMMUNITY SHALL BE PURSUED WITH FULL FORCE AND EFFECT AND THAT WE AFFIRM THE INHERENT WORTH, DIGNITY, AND EQUALITY OF ALL PEOPLE AND DECLARE ANY MESSAGE TO THE CONTRARY TO BE COUNTER TO THE VALUES OF OUR DIVERSE AND INCLUSIVE COMMUNITY. FURTHERMORE, WE URGE ALL COMMUNITIES TO CONDEMN LAWBREAKING AND VIOLENT RIOTS AND INSTEAD ADVOCATE FOR PEACEFUL PROTESTS AND STRONGER COMMUNITY ENGAGEMENT TO AFFECT CHANGE.

The foregoing Resolution was passed and adopted by the Common Council of the City of Madison at a regular meeting held on the _____ day of _____, 2020.

PRESENTED BY:

Councilman

Bob G. Courtney, Mayor

(SEAL)
ATTEST:

Rick Berry, Clerk-Treasurer



City of Madison

WATER AND SEWAGE DEPARTMENT
Indiana's Oldest Water Company

101 W MAIN STREET
MADISON, INDIANA 47250
(812) 265-8312
FAX (812) 273-0575
madutil@madison-in.gov

Brian Jackson

UTILITY MANAGER REPORT: June 3, 2020

1. Budget/Planning

2. High Priorities

- a. Water Rate Study preliminary work is ongoing with Sherman, Barber & Mullikin accountants. Had conference call with Commonwealth, they are assisting the city with developing a "Water Master Plan". Discussion centered on the costs associated within the plan to address the immediate updates required by IDEM, the state water audit requirements and needed repairs to keep the water system in good operating condition and how those costs would affect the water rates.

3. Capital Projects

- a. Installation is ongoing with new 8" water main up by Ivy Tech to replace 8" line that has broken several times – partially in INDOT ROW– vital line – supplies KDH & new development

4. Staffing

5. Issues/Solutions

- a. A Water sample from east end had a first ever detection of a VOC (Volatile Organic Compound) No violation or health risk; detection was 0.83 micrograms/l – minimum allowed is 70 micrograms/l. Since this was a first ever detection, it triggers additional sampling requirements for all VOCs to determine any future potential health risks.
- b. Disconnections – the moratorium will continue until advised otherwise

6. Other Housekeeping

- a) Council/Boards
- b) News/Recognition
- c) Travel/Schedules
 1. June 1st – INDOT bridge approach - met via video conference
 2. June 15th – INDOT bridge approach – will meet in person
- d) Ideas

Madison City Council

June 3, 2020

Even with the unique situation posed by the coronavirus issues, the month of May has been consistently busy with construction projects, contractor registrations, and nuisance calls. From swimming pools, new houses and additions, to decks and porches, our community has continued to build and improve their homes and spaces. The commercial projects have been coming in strong also, from the number of new restaurants about to open, to our local industry expanding. Madison should be proud of its community's effort to make our town a better place to live.

Eagle Cotton Mill- The Cotton Mill project has taken off at a fast pace. I visit the site on a regular basis and I am very impressed with what I see to date.

- The roof deck is close to being structural rebuilt as needed. The roofing contractor has begun installing the insulation layer, and the finish membrane from both the East and West ends, working toward the middle.

- The concrete block elevator shaft will be completed to the roof this week

- The East end custom steel staircase is installed, with the landing structures beginning soon. The concrete treads and landings will come at a later date.

- The entire interior of the building (brick & wood) has been cleaned of all loose debris and old paint. The stone sill and lintels on the exterior have also been cleaned.

- Interior tuckpointing of the main building is complete. Exterior tuckpointing and brick repair has begun.

- Gypcrete floor covering and insulation has begun on the upper floors.

- Painters have begun spraying primer on all the freshly cleaned wood and brick on the upper floors.

River Tower Lofts- The 'Tower Tack' project is moving along at a steady pace. This project is obviously taking some time, but when you get a good inside view it is quite evident that it was a complicated project from the start.

- Building A has been drywalled and painted, and some of the interior finishes have begun.

- The curbs and sidewalks surrounding Building A are continuing nicely.

- Building B is nearing completion of the mechanical rough-in, and will be ready for insulation and drywall soon.

-The annex building in the middle of the facility has been structurally rebuilt and is under roof. This portion of the building was in very poor condition, and thus had to undergo demolition and reconstruction.

The Denton Floyd Group is hoping to be ready for a partial Certificate of Occupancy by the end of July. Their target for completion on the rest of the structure is the end of the year if all goes well.

Autumn Trace Senior Living Facility- This facility is well on its way to completion. When I was on site a few weeks ago, kitchen cabinets and trim-work were being installed.

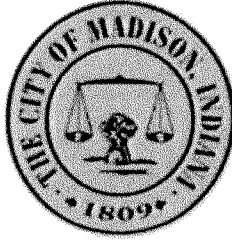
I toured all three of these projects with State Fire Marshalls Ken Cole and Randal Cooley two weeks ago for an update on progress and a look at what is happening in Madison. They provided helpful insight as to what will be expected for the final inspections on each project, and they were also very impressed at the scope and quality of each facility.

Ken Cole also gave our local Wal-mart and Kroger a positive commendation for their efforts in controlling and protecting the public in their respective facilities during these trying times.

John Schuring has continued with follow-up on nuisance and trash calls. To date there have only been a handful of situations where the city had to send a contractor out for mowing and cleanup. We are thankful when the public gets the hint to cleanup for themselves!

Carson Cheatham has been working with Louann and I in our office for the past three weeks. Having worked in City Hall in the past, he is very good to help anywhere he is needed. My first and main focus with Carson has been to pursue an overall better understanding of the Madison Floodplain ordinance. My objective is to present to City Council a change to our ordinance that will allow a variance to procedure for Historic Structures. To date, if an historic house in the floodplain area is undergoing a remodel or rehab project, it has to meet very stringent guidelines to seek approval by DNR before any work can proceed. We are hopeful that a local variance will allow the building owners to complete their projects with specific guidance from my office.

In order for a variance to be justified, the building owner will need to take steps toward flood resistance to the best of their abilities. They will also still need to abide by the usual Historic Board guidelines. Our goal is to instigate programs for better awareness in the community about flooding and the National Flood Insurance Program. More to come on this topic soon!



City of Madison

812-265-8300

mmcgee@madison-in.gov

Chief of Staff
Mindy McGee

101 West Main Street
Madison, IN 47250-3775

Wednesday, June 3, 2020

City Council update:

Budget Preparation

After preparing cash flow worksheets and projections from the current year budget, there was not a need to participate in the gap funding option from the Indiana Bond Bank. I will continue to prepare monthly cashflow worksheets in order to track income/expenditures as they relate to the budget and to help project future funding priorities as we head into budget preparations for 2021.

The County Treasurer expects to have tax payments ready for release by the end of June.

Community Crossings Grant

The bid package has been prepared and advertised. Pre-bid meeting is scheduled for Monday, June 8th at 2:00pm and bid opening is Thursday, June 11th at 2:00pm. Both meetings are in council chambers at City Hall.

CARES Reimbursement Funding

The City of Madison is eligible for reimbursement of up to \$385,399.00 in unexpected expenses related to COVID-19 response issues. This is reimbursement only and claims/receipts will need to be submitted. Department heads are aware and tracking expenses such as PPE, sanitizing/cleaning products, overtime, etc. Qualified expenses are 100% reimbursable up to the designated limit of \$385,399.00.

In addition, reimbursement funding is available through FEMA at 75% of our cost. We are keeping track of all expenses and will prioritize appropriately regarding which expenses are filed with each program.

Seth Pennington

Parks Director

(812) 265-8308

Email: parksdirector@madison-in.gov

Monday, June 01, 2020



City of Madison

Parks Department

101 W Main Street
Madison, Indiana 47250-3775

City Council Report:

Crystal Beach Pool

After much deliberation between the Parks Department and Mayor Courtney's Administration, Crystal Beach Pool will be opening June 15th to the public. Crystal Beach Pool will reopen under the guidelines established by the CDC, the Indiana State Department of Health, and Governor Holcomb's "Back on Track Indiana" Plan. To account for the new guidelines and to safely operate the pool, the City of Madison Parks Department established new operating procedures and hours. Crystal Beach's capacity will be limited to 250 individuals per swim time. This capacity limit may change once we enter Stage 5 of the governor's plans. Frequently touched surfaces will be cleaned throughout the day. The entire facility will be closed midday to allow for sanitization. Signage will be posted to encourage social distancing, and the entry and exit points will be redesigned to allow for guests to distance themselves. Each swim session will cost \$5 per person, 3 and under will be free with paying adult. The new public swim schedule is as follows:

- 9:30 a.m. to 11:00 a.m. open for senior swim. Water aerobics will also be offered during this time.
- 11:00 a.m. to 3:00 p.m. open
- 3:00 p.m. to 3:30 p.m. facility closed to allow for sanitization
- 3:30 p.m. to 7:30 p.m. open

Due to capacity and cleaning standards, those visiting the pool from 11:00 a.m. to 3:00 p.m. must purchase a new day pass to re-enter for the afternoon swim time. This will allow more members of the community the opportunity to enjoy the amenities while keeping crowd gathering restrictions in place. If an individual leaves the facility at any point, they must pay to re-enter and may not be able to re-enter until the next swim time slot. Seniors who purchase a pass for senior swim can stay during the 11:00 a.m. to 3:00 p.m. swim time. Season pass holders who leave the facility at any time will not be able to return until the next swim time slot. Please note, the park department will not be selling any additional season passes this year; however, current season passes will be honored.

Additionally, the City Parks Department is offering programming at the pool in the evening hours. This includes water volleyball and water polo.

PARKS DEPARTMENT

SETH PENNINGTON

PARKS DIRECTOR

Rucker Sports Complex

Currently, Rucker Sports Complex is hosting practices for our local travel teams. As we progress through re-opening stages throughout our state, so will Rucker Sports Complex. At this time gatherings are limited and no spectators are allowed. As we move later into the year we will allow for spectators and recreation leagues to resume play. We are currently registering teams for our 2020 season, and will be hoping to start playing later this month.

Sunrise Golf Course

Sunrise Golf Course continues to operate under safe play guidelines, and distance participants as much as possible. As our state continues to move toward a reopening, the golf course may begin to do the same relative to the clubhouse. However, it has been noted that areas in which patrons cannot distance will still need to be limited in terms of capacity.

City Campground

Our city campground has been operating effectively and safely. Over the holiday weekend our attendant was able to safely oversee the area. Patrons have been very helpful in abiding by CDC and "Back on Track Indiana" plan policies. We will continue operating under the recommended guidelines and welcoming campers to Madison.

Playgrounds

At this time, playgrounds remain closed per the Governor's Executive Order. However, when playgrounds reopen we are prepared already with sanitizing equipment and proper signage.

Nicole M Schell



Preservation Coordinator

City of Madison

(812) 274-2750
Email: preservation@madison-in.gov

Office of Planning and Preservation

101 W Main Street
Madison, Indiana 47250-3775

Monday, June 01, 2020

City Council Report:

Historic District Board of Review

At the May 26th meeting the Historic District Board of Review had 5 applications of which 4 were approved. The board also reviewed the final draft of amendments to the Rules of Procedure which will allow staff to review most projects. Those changes are listed in a document titled 'Madison Approval Guidelines' for easier access.

During COVID-19 staff approved the following applications following a 15 day comment period:

Applicant	Address	Date of Approval	Building Element
KTC Holdings LLC	322 West St	5/8/2020	Roof
Johnathan Van Crafton	304-306 Broadway St	5/20/2020	Door Overhang
Nancy Crisp	520 Mulberry St	5/27/2020	Windows

In May the office reviewed the following applications:

Applicant	Address	Date of Approval	Material
Mike Green	317 E First St	4/28/2020	Wood fence
Vince Kidd	622 West St	5/14/2020	Restoration of porch (currently enclosed)

Preservation and Community Enhancement Fund

The PACE committee met to review 18 applications at their quarter 2 meeting. 17 applications were passed onto the Board of Public Works and Safety for approval and over \$208,000 in grant funds were awarded. City Hall announced additional meeting dates to help spread out applications. The schedule and deadlines for the rest of 2020 is:

MEETING DATE	APPLICATION DEADLINE
JULY 13, 2020 AT 5:30PM	JUNE 15 TH BY 4:00PM
SEPTEMBER 14, 2020 AT 5:30PM	AUGUST 10 TH BY 4:00PM
NOVEMBER 9, 2020 AT 5:30PM	OCTOBER 12 TH BY 4:00PM

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OFFICE OF CITY PLANNER AND PRESERVATION COORDINATOR

NICOLE M SCHELL

CITY PLANNER – PRESERVATION COORDINATOR

Stellar

Sedam continues to work on the off-site improvements at Tower Tack Factory. They have completed curbs on Cragmont Street and part of W Second Street. We continue to work with the Friends of Ohio Theatre on tehri project and are hoping to complete the Section 106/Historic Preservation review by the end of the summer. As Crystal Beach holds its last season before renovations begin, our team continues to work on the plans for the renovation. We anticipate filing the application for funding in late July and bidding the project in early August. In addition to filing the application for Crystal Beach, we are finalizing the application for Georgetown Memorial Park and hope to submit it next month.

Tony Serrells

6/1/2020

Street Department Report

We have been doing the daily trash, recycle, and compost pickup

Some of our temp help has went back to their jobs so we have lost some of them.

DOC girls are not back, they are hoping we will get them back first of July

Mowing grass- between rains

All flowers and mulch should be done this week

Paul Boldery will start on rebuilding the brick columns on the riverfront. Weather permitting

Paving bids have went out and we will have bid opening on June 11, 2020

Tammy Acosta

From: Matt Wirth
Sent: Monday, June 01, 2020 4:08 PM
To: Tammy Acosta
Subject: FW: Staff Report

From: Matt Wirth <mwirth@madison-in.gov>
Sent: Monday, June 1, 2020 3:45 PM
To: Matt Wirth <mwirth@madison-in.gov>
Subject: FW: Staff Report

City Council:

Please see below my staff report and summary of the immediate strategic issues I am working on:

A quick summary of what the COVID 19 Pandemic has done to our local economy:

Our new unemployment claims have dropped off considerably to approximately 116 week ending May 16, our continued claims have stabilized at approximately 1,500.

Most of our major employers are back up and running, but some still have supply chain issues, from other states. Slow recovery ahead.

Economic Development current Strategic Initiatives I am working on.

Clifty Plaza Shopping Center:

Continue working closely with Mayor and Redevelopment Commission on the project

Appraisals have been completed and offering sheets/bids will be accepted at the June 3 Redevelopment Commission meeting.

Focus remains on retail and Multi Family Housing. We have a conditional purchase agreement in place, however the Pandemic has slowed the process.

Downtown Grocery Store:

Continues to be a priority. We also will be meeting with this month with a small downtown group that is pursuing a "Not for Profit" grocery store concept.

We are also pursuing concepts from existing grocery owners, as well as determining a suitable building downtown.

We have to know who our "audience is" in downtown Madison and use current data to support those decisions.

May not be a traditional bricks and mortar store we are all used to.

Overhaul of Revolving Loan Fund

Making city RLF much more user friendly and streamlined.

Pursuing OCRA funding as a possible match to our current program, to assist with small business development.

Lead Generation:

Working with 2 small companies that may want to relocate to Madison, however currently performing due diligence on each.

As always, please reach out to me with any questions or concerns.

Thank You

Matt



Matt Wirth



City of Madison Fire Department



06-01-2020

Incident Run Totals for the month of May,

Fire Related Incidents, 16

Medical Related Incidents, 6

Misc. Notes

Training Hours, 36 Hours

Inspections Completed, 6

We will be starting to promote the Smoke Detector install program again in June, since there are some restriction that have been lifted.

The Department has 3 new members that have started their initial training, which will allow them to respond, but have limited duties until they are certified through the state.

The fire hydrant renovation stage one is almost complete, stage two will be wrapped up next week and stage three will be worked on immediately following completion of the other stages.

Stage 1, repainting

Stage 2, application of reflective striping/flagging

Stage 3, painting curbs